

FAIRVIEW TOWNSHIP

FACILITY RENTAL FEES AND CHARGES

THE FOLLOWING IS A FEE SCHEDULE FOR RESERVATION OF FACILITIES AND SERVICES. THE UNITS OF TIME WILL BE CHARGED BY WHOLE UNITS AND NOT PRORATED FOR FRACTIONS OF TIME:

FACILITY RESERVATION FEES (Community Room)

Partial Day Rental (4 hour minimum)

- Resident- \$125.00
- Non-Resident- \$175.00

EACH ADDITIONAL HOUR (Residents and Non-Residents) - \$50.00 PER HOUR

A \$75.00 DEPOSIT IS REQUIRED TO CONFIRM RESERVATION.

Balance of the rental fee plus a cleaning deposit is to be **PAID IN FULL FRIDAY TWO WEEKS PRIOR TO THE EVENT DATE.** (If not paid two weeks in advance, the access code will not be given and the deposit will not be refunded.)

FULL DAY RENTAL (more than 8 hours on one day)

Full day rentals for wedding receptions will include the night before for setup of the room, with some restrictions.

- Resident- \$300.00
- Non-Resident- \$400.00

There will be a \$50.00 kitchen charge if food is made at the hall. Anyone preparing food in the kitchen must meet with the rental coordinator to view the proper use of the kitchen equipment.

\$75.00 non-refundable rental fee is required to confirm reservation. Cleaning deposit less any damages or more than customary cleaning will be refunded upon inspection of hall.

CLEANING DEPOSITS

- Cleaning Deposit for a function without alcohol- \$100.00
- Cleaning Deposit for a function with alcohol- \$200.00

Any function canceled within two weeks of function date will forfeit all payments.

SPECIAL SERVICES- ACTUAL COSTS INCURRED

EMPLOYEE SERVICES- ACTUAL COSTS INCURRED